



Talk It Out!: The Educator's Guide to Successful Difficult Conversations

Barbara Sanderson

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This book helps you deal with the conflicts and confrontations which occur in your school--between you and your teachers and between teachers themselves. With detailed examples and scenarios, **Talk it Out!** provides tips and strategies to help you

- acquire skills and confidence in handling conflicts
- avoid becoming a victim
- avoid becoming a villain
- know when you've been successful.

This book demonstrates a large number of useful techniques, such as how to

- tell the truth without blame or judgment
- listen to the other person's point of view
- change tactics when you do not get the response you want.

This book will show you how to reduce dissent in your school by clarifying your expectations and develop positive relationships (even if you do not like the other person).

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